

**The Manager,  
VIVEKANAND CONVENT SCHOOL  
RIT COLLEGE ROAD CHECHAI, P.O.-KARMA,, RIT COLLEGE ROAD CHECHAI P.O-KARMA,  
DIST-KODERMA  
JHARKHAND,KODERMA , 825409  
(M: 9199197029)**

**SUBJECT: -FRESH AFFILIATION UP TO SENIOR SECONDARY LEVEL-regarding .**

**Ref : Application No.: - SS-02764-2223 Dated:29/10/2021**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation up to Senior Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>3430693</b>
<b>School No</b>	66848
<b>Affiliated for</b>	Senior Secondary School Examination Class 1 to 12
<b>Category</b>	Fresh Affiliation
<b>Period of affiliation</b>	01.04.2022 to 31.03.2027
<b>Year and Month From which admission can be taken in Class-IX/XI</b>	1 April,2022
<b>Year and Month in which first batch of Class-X/XII will appear in board examinations</b>	1 April,2024

The above is subject to fulfillment of the following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All

legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.

**“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.**

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**

**ENROLMENT TABLE**

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	<b>Up to Class-XII</b> The number of sections shall be restricted in accordance with ‘H’ above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
· The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
· The number of sections and students shall be restricted as per the actual facilities in the school.				
· For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet				

**Important Notes :** 1. The total number of section of the school shall be restricted to 23 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws 2. The

school has uploaded incomplete copy of recognition certificate, as seal/signature of issuing authority not reflected in the same. However, the school has uploaded complete copy of the same on its website under Icon “CBSE”. Thus, the school is directed not to remove the same from its website in future. 3. The school has uploaded land certificate in a format, with incomplete details. However, fresh land certificate dated 28-10-201 land measuring 8660 sq mtrs issued by Circle Officer, Koderma has been uploaded by school on its website under Icon “CBSE”. Thus, the school is directed not to remove the same from its website in future. 4. The school has uploaded incomplete copy of society registration certificate. However, complete copy of the same been uploaded by school on its website under Icon “CBSE”. Thus, the school is directed not to remove the same from its website in future. 5. The school has uploaded building safety certificate in favour of Vivekanand Convent School, Charadih dated 04-11-2020. However, amended copy of the same dated 04-11-2020 in favour of Vivekanand Convent School, Chechai has been uploaded by school on its website under Icon “CBSE”. Thus, the school is directed not to remove the same from its website in future. 6. The school has uploaded Fire safety certificate in favour of Vivekanand Convent School, Nawalshahi, dated 26-10-2021. However, amended copy of the same dated 26-10-2021 in favour of Vivekanand Convent School, Chechai has been uploaded by school on its website under Icon “CBSE”. Thus, the school is directed not to remove the same from its website in future. 7. The school is required to set-up all the labs as per dimension given in Affiliation Bye-laws and upload the videography of the same on the school website before making the school operational. 8. The school has not constituted the committees of “Grievance redressal Mechanism, & Sexual Harassment of Women at Workplace” as per Board norms. Therefore, the school is requested to constitute the said committees as per Affiliation Bye-Laws and furnish details on the school website 9. The school is directed to pay the salary to its staff member through ECS mode only. 10. The school is required to procure more books & periodicals in its library. 11. The school is required to renew all the mandatory certificates time to time. 12. The school is directed not to remove the videography link in future  
School is required to appoint special educator & wellness teacher as per affiliation bye laws.

*This is an electronically generated document. It does not need any signature.  
To verify the authenticity of the document , please visit  
(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).*

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